



**Grant a Gift™**  
Autism Foundation

**5K RACE FOR HOPE, FUN WALK, AND  
AUTISM FAMILY RESOURCE FAIR**



**2012 TEAM CAPTAIN INFORMATION PACKET**

**April 28, 2012**

**Town Square Las Vegas**

**[www.GrantaGiftAutismFoundation.org](http://www.GrantaGiftAutismFoundation.org)**

## Welcome Team Captains...

Congratulations on making the commitment to form a team for the 3<sup>rd</sup> Annual Grant a Gift Autism Foundation 5k Race for Hope and Fun Walk during National Autism Awareness month.

We cannot thank you enough for your hard work and dedication to help us raise funds for treatment and support services helping our families living with autism locally!



This Team Captain's Information Packet is a great resource to help you create and manage a successful team. It will serve as an excellent tool as you lead your teammates across the finish line!

Please remember, your team has the opportunity to change the lives of many children affected by autism and those who care for them. This year we hope to have the best Race/Walk ever!

## A Message from your 2012 Race Committee...

If this is your first year as a team captain you are in for a great experience! If you are a returning team captain, we are so happy to have you back for another successful year!

Being a Team Captain is a challenging but incredibly rewarding responsibility. Your experience will be life-changing for you, your team members and the thousands of people touched by this challenging, yet mysterious disability.

Before you get started, we want to share some of our best advice to help you be victorious in your role as Team Captain:

- **Start early** ~ The sooner you get going, the more funds you'll raise and the bigger your team's impact will be. Race/Walk Day will be here before you know it...so don't wait!
- **Recruit Co-Captains** ~ They will not only share the workload, but they can help keep you motivated.
- **Be a constant coach** ~ Never let your teammates forget why they are raising funds and the importance of their efforts.

Please remember that every step you take and every dollar you raise brings us closer to our vision of helping the thousands of children in Nevada grow up to reach their full potential! We look forward to seeing you and your team on Event Day!

Warmest regards,

Lynda Tache and the Race for Hope Committee



## ***What is a Team...?***

***The goal is for your team to have 10 or more registered participants who come together to have fun, raise funds & awareness to help fight autism. Team members can be family, friends, neighbors, coworkers, or anyone that wants to help your team make a difference. It doesn't matter if they sign up to walk, run, donate, or be a cheerleader for one common cause on event day...helping families fight autism!***



## **Why Form a Team...**

Participating with a team multiplies the fun, laughter and maybe even the tears you share on Race/Walk Day. It also strengthens the impact that you have on the global movement for autism treatment and awareness! With a team, fundraising will be more enjoyable and successful, as it is easier to stay motivated. Together, you will form a force event greater than that which you could do on your own!

### **Team Captain's Job...**

As the Captain of a team, you will be the primary point of contact for your team members. It is your job to create the team, invite people to join, fundraise and keep members motivated, inspired and informed of the team's progress. You will need to help make sure that each team member is registered and receives a fundraising packet.



**YOU and your team have the power to make a HUGE difference!**

## Getting Started...

Your first task as a Team Captain is to name your team and set a fundraising goal! (For example: 10 people at \$100 each is \$1,000). Whether serious or playful, make your team name meaningful and memorable.

- Honor a family member, friend or loved one affected by autism.
- Name your team after a corporate sponsor.
- Be creative and have fun with it.



## Creating Your Team...

**We highly recommend forming your team online.** Even if you have minimal computer experience, creating your team online is quick and easy. Having an online team page is a great tool to help you maximize team member recruitment and fundraising. Paper registration forms can be downloaded from the events page at [www.GrantaGiftAutismFoundation.org](http://www.GrantaGiftAutismFoundation.org). **All Race packets, shirts and bags can be picked up prior to race on Thursday April 26 and Friday April 27.**

**Online Registration** ~ Creating your team online has several benefits. This is no paper work involved and you will not have the added responsibility of collecting money or registration forms (excluding cash and checks). All of your team information will be accessible 24/7 in one convenient location.

Everyone who registers online is given their own Event Participant Page where they send emails, track donations, teammates, and track their fundraising success towards their goals. (Step by step instructions will be on the online registration site on how to set up your team and fundraising page. You can also set up an appointment at [events@grantagiftautismfoundation.org](mailto:events@grantagiftautismfoundation.org) to have someone help set up your team).

**Paper Registration** ~ Paper Team Captain and registration forms can be download from our events page at [www.GrantaGiftAutismFoundation.org](http://www.GrantaGiftAutismFoundation.org).

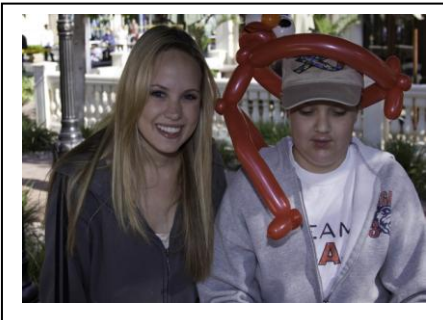
Tip: Fill out your team information on the bottom of a blank entry form and make copies before distributing them to potential teammates. This way, the information will be complete and consistent for each team member and it only has to be filled out once.

As the Team Captain, it is your job to track all paper registrants' information using the Team Roster form. Please remember that all Paper Registration Entry Forms should be received by April 23, 2012 for any recognition.

View our Paper registration Instructions for important information and detailed instructions.

## Building Your Team...

Potential team members are everywhere and you'll most likely find team recruitment is easy. Our community is full of people who would be happy to join you in the fight against autism. Corporations, organizations, churches/synagogues, schools, hospitals, professional firms, or friends, family members and neighbors can join your team!



### Here are some tips for recruiting new team members:

- Set up a company team at your job and have a friendly competition for participation between corporate departments, family members, or schools
- Maximize your efforts by creating your team and registering yourself online so you can use email to recruit team members.
- Publicize your team in a company or club newsletter.
- Host a Team Kick-Off Party where your guests can learn about the Race and join your team.
- Recruit co-captains to help spread the word about joining your team.
- Customize your Team Registration Page to share a personal story and photo of who you are racing/walking for. Email friends and family a link to your team's web page, asking them to read about your participation and consider joining your team.
- Host a registration table at your work, school or place of worship.
- Include a link to your Team/Participant Page on all of your social networking sites.
- Print and post Team event/registration flyers everywhere you go: your gym, coffee house, medical office and around the neighborhood.
- Challenge friends and colleagues to create their own team and compete in a "most registered" competition.

**ANY TEAM THAT RAISES \$2500 OR MORE BY  
APRIL 23rd WILL GET 2 TICKETS TO OUR  
VIP RECEPTION IN APRIL**

## Motivate Your Team...

**Buddy up!** Create a Buddy System within your team so that members are checking up on each other. This will help lessen the load on the Team Captain.

**Theme your team!** It's all in the name. Come up with a meaningful team name so that your team members can talk passionately about it to donors and other potential teammates. Name your team in honor of someone affected by autism...don't be afraid to get clever with your wordplay!

**Dress to impress!** Show your team unity on Race/Walk Day by creating your own t-shirts, tank tops, hats, etc. that support autism. Tell a corporation that you will wear their logo on your event shirt in exchange for a large donation. Get creative...not only will this be a good conversation starter along the route, but you'll be able to find your teammates in the crowd.

**Connect and cheer!** Introduce team members to each other before event day and be a cheerleader for their success.

**Fundraise!** Inform your team on the importance of fundraising. Remind them that their registration fee gets them to the start line, but their **fundraising dollars gets children treated!**



**Educate!** Provide your team members and donors with a background of what Grant a Gift does and our mission. Make sure to let them know 100% of their funding stays in Nevada and that they are truly making a difference. (Please use our Grant a Gift Autism Overview in this packet to help educate)

**Set goals!** Come up with a fundraising goal as a team. Encourage each team member to set their own individual goals and share the tools to help them succeed. Show them how to set up their own donation page within your group goal.

**Organize!** A great Team Captain should keep track of each team member's progress to reach the goal.

**Play!** Create an activity that brings your team together to bond. Throw a team potluck, wine tasting or other gathering to help promote the cause and event.

**Get back on track!** If teammates are running out of ideas or motivation to continue their fundraising, plan a team event or gathering to benefit everyone. Try to check in with your teammates at least once a week, and be there with advice, support, understanding and information.

***"Leadership is the ability to get extraordinary achievement from ordinary people." ~ Brian Tracy***

***"The real opportunity for success lies within the person and not the job." ~ Zig Ziglar***

## Tips for Successful Fundraising...

As a leader of your team, and therefore a leader to help fight autism and create awareness, it's so important for you to know and share with your team members the importance of fundraising.

Simply registering and showing up on Race/Walk Day will raise awareness, but it's your fundraising dollars that will help us fund autism treatment and give children living with autism a better future! The funds raised will help fund treatment programs, family support, education, awareness and operations for children and families living with autism in Southern Nevada.

**Lead by example** ~ Excitement is contagious. It is crucial that your teammates see and feel your dedication and enthusiasm. Once they see you fundraising, they will follow your example!



**Ask** ~ Ask anyone and everyone if they will donate. Send an email to everyone you know encouraging them to make a pledge...by not asking, you are making the decision for them and not giving them the opportunity to help support the autism cause. You might be surprised when they say yes. Remember 65% of people donate their time and money simply because they were asked.

**Never miss an opportunity** ~ Now is not the time to be shy! Let every person you know that you are participating in a Race/Walk to fight Autism. Inform everyone of your fundraising goal.

**ASK, ASK, ASK.....A team of 10 people at \$100 donated per person is a \$1000 raised.  
100 teams would be \$100,000**

## Who to Ask...

Anyone is a potential donor. Ask people that you see every day and go through your phone list/address book, email lists, work rolodex, etc....think of everyone you know! Continue to add people to your list as you think of them. People will be honored to be part of your fundraising drive!

Family	School Friends	Your Banker
Friends	Business Associates	Local Grocery Store Clerks
Co-workers	Customers	Your Doctors/Providers
Spouse's Co-workers	Vendors	Facebook Friends
Teachers	Personal Trainer	Twitter Friends

"We make a living by what we get, but we make a life by what we give." ~ Winston Churchill

## Other Fundraising Ideas to Help Reach Your Goal...

### ***Casual Days***

Ask your team members, co-workers and others to collect a \$5 fee from employees who would like to dress down on Fridays.

### ***Team T-shirt Contest***

Hold a t-shirt design contest and charge a fee for each design entered. Then have all employees/members vote – with dollars – for their favorite design. The entry with the most votes becomes your team's t-shirt for this year!

### ***50/50 Fundraiser***

A 50/50 fundraiser is possibly the simplest way to raise funds for your Team. Buy a roll of tear-apart tickets and sell each ticket at a fixed price such as \$1.50, \$5 or other amount. Give the purchaser half of the ticket and put the other half in a bucket or box. When it comes time to draw the winner, the prize for the bearer of the winning ticket is half of the funds raised through tickets sales. The other half is donated towards your team goal. You can hold a 50/50 Fundraiser anywhere. If you work in an office, have a 50/50 Fundraiser every week leading up to the Race by selling tickets Monday – Thursday and draw a winner every Friday. The possibilities are endless!

## Host a Team Kick-Off Party...

A Team Kick-Off Party is the perfect way to begin a successful Race/Walk season. You won't find a better opportunity to motivate, inspire and energize your family, friends, and co-workers to join and fight in the autism cause.

Plan your party...pick a date and venue to host your event! Make a list and have copies of all the Race/Walk forms handy to give your guests. Educate yourself on what Grant a Gift does and the autism epidemic.

At the party...Talk about your team's fundraising goal and commitment to the cause and reason's for participating. Ask your guests if they want to join your team or make a donation. Walk them through registering on-line and/or building their own fundraising page. Thank everyone for joining!

After the Party...Mail all donations and forms immediately to the address on the team donation form. Send thank you notes and follow up with those who could not attend with a call or email them a link to your team fundraising web page.

## Award and Recognition Categories...

### Top 3 Fundraising Teams & Top 3 Member Teams

\*Top overall in each category will receive 4 tickets and recognition on event day. 2<sup>nd</sup> and 3<sup>rd</sup> place will receive 2 tickets each to the Autism Awareness VIP Reception.  
All numbers will be counted till April 23<sup>rd</sup> for VIP Reception tickets.

### Top Racers in each category by following age groups:

10 and under

11 to 17

18-30

31-40

41-55

55+

Top 3 overall

\*Awards will be given on event day



# Grant a Gift Autism 5K Race for Hope and Funwalk April 28, 2012

## Team Manual Registration Form

(Online registration is preferred)

(Please remember that you must have 10 or more to qualify as an official team)

This form is to help you and our Registration Committee with record keeping. Please provide the following information for each team member registering (not for online). Keep a copy for your records and turn in a copy with your Team's entry forms. This form is to be used for paper entries only: **DO NOT INCLUDE ONLINE ENTRIES.** If all team members have registered online you do not need to complete or submit this form. Please contact us at 702-564-2453 if you have any questions.

Team Name: \_\_\_\_\_ Team Captain Name: \_\_\_\_\_

Team Member Full Name/Email	Reg Form/ Waiver Signed	T-shirt Size	Total Amt Paid (include Reg and additional donations)
1) _____	_____	_____	_____
2) _____	_____	_____	_____
3) _____	_____	_____	_____
4) _____	_____	_____	_____
5) _____	_____	_____	_____
6) _____	_____	_____	_____
7) _____	_____	_____	_____
8) _____	_____	_____	_____
9) _____	_____	_____	_____
10) _____	_____	_____	_____

Grand Total This Page \$ \_\_\_\_\_

**Adult T-shirt Totals**

Small: \_\_\_\_\_ Medium: \_\_\_\_\_ Large: \_\_\_\_\_ XL: \_\_\_\_\_ XXL: \_\_\_\_\_

**Youth T-shirt Totals**

Small: \_\_\_\_\_ Medium: \_\_\_\_\_ Large: \_\_\_\_\_

**Grand Total for This Page and All Pages**

Total Registration Fees: \$ \_\_\_\_\_

Total Donations Received: \$ \_\_\_\_\_

**Mail to:**

Grant a Gift Autism Foundation  
8550 W Desert Inn, Suite 102-343  
Las Vegas, NV 89117

**Drop-off April 19, 20, 23, 2012 (or call to schedule time):**

The Achievement Center for Autism  
C/O Grant a Gift Autism Foundation  
72 N. Pecos, Unit C  
Henderson, NV 89074

Total of All Money Collected: \$ \_\_\_\_\_



### **MANUAL REGISTRATION WAIVER/RELEASE**

**In order to complete my registration to participate in the Grant a Gift Autism Race/Walk (the Event) at Town Square Las Vegas, I hereby acknowledge and agree to the following:**

- 1. I am an adult age 18 years or older registering myself as a participant in the Event and/or I am the parent/or legal guardian consenting on behalf of a minor under the age of 18 who wishes to participate in the Event and I have the legal authority to act on his/her behalf.**
- 2. I understand that participating in the Event may be a potentially hazardous activity and can result in injury. I am aware of and expressly assume full and complete responsibility for all inherent risk associated with participation in the Event, including, but not limited to, falls, contact with other participants and objects, effects of weather, traffic, and route conditions.**
- 3. In consideration for being permitted to participate in the Event, I hereby release the Sponsors and their respective officers, directors, employees, volunteers and agents and hold them harmless from and against all claims, damages and rights of action, present or future, whether the same be known or unknown, anticipated or unanticipated, foreseen or unforeseen, arising or resulting from, incident to or as a consequence of my participation in the Event.**
- 4. I understand that photograph, tapings and/or recordings of the Event may be made, and I hereby grant full permission to the Sponsors to use my name, voice and/or my picture in the results and proceeds of such photography, taping, and recording with the right, throughout the world, an unlimited number of times in perpetuity, to copyright, to use and to license others to use, in any manner, in any media (whether existing, known or hereafter created), all or any portion thereof.**
- 5. I understand that all donations processed are nonrefundable and nontransferable even if I don't participate in the Event, or if due to extreme weather conditions and/or natural disasters, the Event is cancelled.**
- 6. I understand that the Sponsors reserve the right, in their sole discretion, to refuse registration and/or participation to anyone at any time before or during the Event.**

**I have read this release and I agree to its terms for myself, and my child**

**Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

**(Parent or guardian signature is required if the participant is under 18)**



**Autism 5K Race for Hope and Fun Walk  
INDIVIDUAL PLEDGE FORMS**

Copy and pass out to each of your team members

Total each page individually and attach money to each page. Place money collected and form(s) in an envelope and do one of the following:

**Mail to:**

Grant a Gift Autism Foundation  
8550 W Desert Inn, Suite 102-343  
Las Vegas, NV 89117

**Or**

**Drop-off Monday – Wednesday 9am-1pm at:**

The Achievement Center for Autism  
C/O Grant a Gift Autism Foundation  
72 N. Pecos, Unit C  
Henderson, NV 89074

Race Participant Name: \_\_\_\_\_

Team Name That I Belong To: \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Donor Name/Email	Amount / Type
1) _____	\$ _____
2) _____	\$ _____
3) _____	\$ _____
4) _____	\$ _____
5) _____	\$ _____
6) _____	\$ _____
7) _____	\$ _____
8) _____	\$ _____
9) _____	\$ _____
10) _____	\$ _____
11) _____	\$ _____
12) _____	\$ _____
13) _____	\$ _____
14) _____	\$ _____
15) _____	\$ _____
16) _____	\$ _____
17) _____	\$ _____
18) _____	\$ _____
19) _____	\$ _____
20) _____	\$ _____

TOTAL \$ \_\_\_\_\_

***“Everyone Deserves the Opportunity to Reach Their Full Potential”***

***“We make a living by what we get, but we make a life by what we give.” ~ Winston Churchill***



3<sup>rd</sup> Annual 5K Autism Race for Hope and Funwalk  
Saturday, April 28, 2012  
Town Square Las Vegas

## Important Dates

- Online registration begins.....January 1, 2012
- Top Fundraiser and Team Member Award Deadline.....April 23, 2012
- Paper Registration Drop-off at Grant a Gift Office (see address below)....April 19, 20, 23, 2012
- Volunteer Orientation.....April 22, 2012 from  
10a-12p & 12p-2p (Grant a Gift Office)
- Volunteer Orientation.....April 23, 2012 from  
6p-8p (Grant a Gift Office)
- Race Packet Pick-up.....April 26 & 27, 2012  
from 2p-7p (Town Square Las Vegas)
- Race Day and Late Registration.....April 28, 2012

## Important Addresses

Grant a Gift Office  
The Achievement Center for Autism  
72 N. Pecos, Unit C  
Henderson, NV 89074  
(Pecos and 215 before Wigwam)

Grant a Gift Mailing Address  
8550 W Desert Inn, Suite 102-343  
Las Vegas, NV 89117

# Key Event Information...

**Grant a Gift Office**  
The Achievement Center for Autism  
72 N. Pecos, Unit C  
Henderson, NV 89074  
(Pecos and 215 before Wigwam)

**Grant a Gift Mailing Address**  
8550 W Desert Inn, Suite 102-343  
Las Vegas, NV 89117

**Website/Online Registration:** [www.GrantaGiftAutismFoundation.org](http://www.GrantaGiftAutismFoundation.org)

**Email:** [events@grantagiftautismfoundation.org](mailto:events@grantagiftautismfoundation.org)

**Phone/Fax:** 702-564-2453

**Autism Race/Walk for Hope Registration Chair:**  
**Name:** Dawn Bruner  
**Phone:** 702-564-2453

## Registration Fees

Team Members/Not Timed	\$25
Timed Team Member	\$30
Individual Walker	\$30
Individual Timed Runner/Walker	\$35
Kids 10 and under (Timed add \$5)	\$10
Kids 11-17 (Timed add \$5)	\$15
Event Day Registration	\$40

## Race/Walk Start Times

5k Timed Run	8:45am
5K Walk & Fun Walk	9am

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## Quick Facts

When is the Event? Saturday April 28, 2012

Where is the Event? Town Square Las Vegas (215/Las Vegas Blvd)

What time should I arrive on Event Day? Festivities and Autism Resource Fair begin at 7:30am

What time does same day registration start? 7am



Everyone Deserves the Opportunity to Reach Their Full Potential!

***Current Condition in Nevada***

- \*1 out of 100 children under the age of 8 are affected by autism ~ 4 out of 5 are typically boys.
- \*Autism affects more children than AIDS, diabetes and cancer combined.
- \*Every 20 minutes a child is diagnosed with autism.
- \*Chances are great that most of us either have a child in our family with Autism Spectrum Disorder or know someone that is affected by this mysterious medical condition.
- \*Approximately 6000 families in Nevada are living with one or more autistic children, and the state is currently providing less than 6% of what our children need for effective treatment.
- \*There are currently 160 public schools in So Nevada with one or more autism specific classrooms totaling close to 300 programs and many items needed for the students' development have to be purchased out of pocket or donated.
- \*If left untreated, 80% of our 6000+ children with autism in Nevada will grow up dependent on some form of state assistance costing up to 6 million per child.
- \*The importance of an early diagnosis cannot be stressed enough, the best outcomes happen when treatment begins by the age of 3.

***Grant a Gift Mission*** - Grant a Gift Autism Foundation is a non-profit 501(c)(3) charity helping children 0-18 on the Autism Spectrum and their families fight Autism through the Diagnostic, Support Service, and Community Outreach Connection, by filling in the treatment funding gaps, supporting the family unit and providing other gifts of support.

***Vision and What We Do*** - Our goal is to touch the lives of every child and family affected by autism, primarily living in Southern Nevada, through one or more of our programs and services. Our organization will achieve this by identifying the service needs and funding gaps by collaborating with other organizations, state agencies, or providers to give our children with Autism Spectrum Disorder growing up in Nevada a better quality of life and future. ***Thanks to our team, sponsors, donors and volunteers, we have served over 1000 children and family members affected by autism in Southern Nevada.***

***Programs and Community Outreach in 2012***

- Finding Hope in Autism ~ Community Care Program to help Children Receive Diagnostic and Support Services (speech, occupational therapy, behavior)
- Nevada Early Intervention Services partnership to help diagnose more children under 3 yrs of age
- BUDS (6-12 yrs) ~ Social/Life Skills and Peer Development Program
- TeenWorks Vocational work program for teens 13 up to 18 years.
- Sibling Support Group in Partnership with PALS
- Autism Family Community Inclusion Outings – Lied Discovery Children's Museum, Disney on Ice, Opportunity Village Magical Forest and others....
- 2012 Autism Classroom Back to School Drive in Partnership with Clark County School District (Since 2009 over 200 autism classrooms have been adopted and supported)

***Annual Events***

- Annual 5k Walk/Run and Family Resource Fair to Support Families Locally During Autism Awareness Month April 28, 2012
- Fashion for Autism Annual Gala October 2012 and other small fundraisers throughout the year

Please contact us at [info@grantgiftautismfoundation.org](mailto:info@grantgiftautismfoundation.org) for more information!